



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The November 9, 2017, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairman, Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (**E**) or their actual presence (**P**): Martin Markiewitz (P), John Nanni (P), Chang Yoon (P), Neil Himelein (P), and Steve Tull (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on October 12, 2017 and the minutes were recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. 900 King Street – Roof replacement
2. DHCI – Medical Building – Window Replacement
3. Cooch/Dayett Mills – Miller's House – Exterior Envelope Improvements

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board did not meet in October. The Administrator reviewed ten (10) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes.

VI. OLD BUSINESS

1. The Governor's office is still searching for a new Board member to assume the "Engineering" seat on the Board.
2. The Board reviewed and commented on the regulations for the Architectural Accessibility Act. The Administrator will compile the comments and revisions to be distributed for review at the next meeting.

VII. NEW BUSINESS

1. DelDOT representative's made a presentation to the Board on their ADA program and in-house review process. They have requested that the Board allow them to be self-certified. At this time the Board feels that their submittals should still be reviewed by the Board but will look at ways to possibly "stream-line" their review in the future. DelDOT was requested to send a copy of their Standards to the Administrator.

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, December 14, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 17136

OWNER OMB

PROJECT Preston's Playground – Newark reservoir Park
Newark

DESIGNED BY Landmark Engineering/City of Newark Parks and Recreation

CONTACT PERSON Joseph Spadafino

PREVIOUS ACTION None

COMMENTS This project is for a new accessible playground and restroom facility at Newark Reservoir Park. The access to the playground, the equipment, the route around it and the restrooms are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17137

OWNER Red Clay Consolidate School District

PROJECT Conrad School of Sciences Athletic Fields/Richey
Elementary Baseball Field
Wilmington, DE

DESIGNED BY Becker Morgan

CONTACT PERSON Jon Falkowski

PREVIOUS ACTION None

COMMENTS This project is for the construction of new sports fields at
Conrad and a baseball field at Richey Elementary.
Compliant parking has been added to serve the fields.
Access to the fields is also compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17138

OWNER Appoquinimink School District

PROJECT Fairview Campus – Site Work for new Middle and High School
Townsend

DESIGNED BY ABHA Architects/EDIS

CONTACT PERSON Andrew Hickey

PREVIOUS ACTION None

COMMENTS This project is for the site work for the new Middle and High Schools on the Fairview Campus. The buildings will follow in a future submission. The site work includes the sidewalks and parking areas. The parking and the access to the future buildings and elements is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17139

OWNER OMB

PROJECT Delaware State Fire School – Bathroom and Locker room
Renovations
Dover

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for complete renovation of the existing bathroom and locker room facility at the DE Fire School in Dover. The new locker rooms will include toilet facilities, showers and lockers. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17140

OWNER DHCI

PROJECT Pickett 3rd Floor Restrooms
Milford

DESIGNED BY Davis, Bowen and Friedel

CONTACT PERSON Michael Bauman

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing non-compliant multi-user restroom into two compliant single user toilet rooms. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17125-R

OWNER OMB

PROJECT Delaware State Fire School – Office Renovations
Dover

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION Disapproved October 2017

COMMENTS This project is for the renovations of existing office space creating new offices, a computer room and supply store. Six additional offices are being slightly modified and updated. Although the plan is compliant, the restrooms that serve these offices are not compliant. Under the Path of Travel regulation an amount of at least 20% of the construction budget needs to be used for accessibility improvements.

Phase two of the project has been submitted and recommended for approval. It encompasses the renovation of the bathrooms which are now compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17126-R

OWNER OMB

PROJECT Milford Annex Interior Renovations
Milford

DESIGNED BY Davis Bowen and Friedel

CONTACT PERSON Michael Bauman

PREVIOUS ACTION None

COMMENTS This project is for the renovations of an existing office area. The existing kitchen is being removed and 8 cubical work areas installed. A new kitchenette will be installed in another location. There are two existing unisex restrooms. One is labeled as ADA compliant and one is not. They will each receive new vertical grab bars. The ADA restroom is too small to achieve the 60" clear space required for the toilet from the side wall to the lavatory. Unless the renovation exceeds the 20% POT requirement the wall and lavatory should be moved to make the toilet room compliant. There should also be signage at the non-compliant restroom directing people to the accessible restroom.

Corrections have been made and the project is Compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17128-R

OWNER Cape Henlopen School District

PROJECT Rehoboth Elementary School
Rehoboth Beach

DESIGNED BY Tetra Tech

CONTACT PERSON Michael Berninger

PREVIOUS ACTION Disapproved October 2017

COMMENTS This project is for the construction of a new school. The project has the following deficiencies:

1. The signage for the accessible spaces need to be designated as to which are car and which are van spaces. Two van spaces are required.
2. There is no accessible hatched lane from the access aisles at the parking to the sidewalk.
3. There is no accessible access to the playing fields, the multipurpose recreation area or the courts.
4. The lines designating the basketball court in the gymnasium need to allow for a continuous 36" clear path of travel around the court.
5. Verify a 60" clear area for the toilet in the accessible stall in toilet rooms D112, D113, B110B, B101 and D215A.
6. Verify a 12" clear space between the transfer shower and the urinal in the Consortium Toilet Room D211A.
7. There needs to be a 30" clear space adjacent to the stove in the Mock Apartment D211. Note: the controls for the stove need to be located in the front of the unit.
8. The microwave in the Mock Apartment D211 is above allowed reach ranges.
9. 50% of the shelving in the Mock Apartment D211 kitchen should be at allowable reach ranges.

Corrections have been made and the project is compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17142

OWNER DelDOT

PROJECT 3 New Bus Stop Alighting Pads
Dover

DESIGNED BY DelDOT

CONTACT PERSON John Kotula

PREVIOUS ACTION None

COMMENTS This project is for three new alighting pads for bus stops at the following locations in Dover:

1. Webbs Lane at Alder Road
2. Webbs Lane at Alder Road (opposite side)
3. Rodney Village Shopping Center

Access to the pad sites and the proposed pads are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17143

OWNER DSU

PROJECT Dr. Jerome Holland Memorial Plaza
Dover

DESIGNED BY Landscape Architectural Services, LLC

CONTACT PERSON Matthew Spong

PREVIOUS ACTION None

COMMENTS This project is for a new Plaza with paver walks and a statue pedestal. All sidewalks are at least 48" wide and the slopes and materials are compliant. There is no parking associated with this project.

RECOMMENDATION Approved